

COVID-19 Continuity of Business Statement



Matrix Logic Corporation, March 2020

Matrix Logic is closely monitoring the rapidly changing developments related to the novel coronavirus, or COVID-19.

We are practicing protective measures to ensure the health and safety of our employees, clients and partners to ensure business continuity during this time.

All Matrix Logic employees are currently working from home. All non-essential travel is suspended, and all internal and external meetings will take place virtually, until further notice. We understand this may impact previously planned meetings, but we hope that all participants understand considering the current situation.

Matrix Logic has asked staff not to attend gatherings with more than 50 people for the next 8 weeks as per the CDC current recommendations.

Our email and telephone systems are cloud-based, so we can reassure you that our services and availability will continue without disruption. Our staff continues to work via normal virtual channels, such as GoToMeeting, Skype, Teams etc.

We continue monitoring [advice](#) from governments, the World Health Organization (WHO) and Centers for Disease Control and Prevention (CDC). This advice will help inform our ongoing risk assessment in relation to business continuity and our response. MLC has mandated to all our employees to practice the personal hygiene and social distancing recommendations made by these organizations, and by federal and local government regarding personal safety for everyone in their communities.